

## **Administrative Council Minutes September 19, 2017 -- DRAFT**

MUMC Administrative Council met on September 19, 2017, at 6:30 p.m. In attendance were: Debbie Baker, Julie Burdin, Karen Butner, Rev. Julie Riegerix, Rhonda Linsley, Shari Dye, Pastor Carl Knapp, Ellen Gehringer, Chris Nelson.

Pastor Knapp opened the meeting with a devotion related to the Praying Our Way Forward initiative. The United Methodist Church will be launching this initiative on New Year's Day with 75 weeks of focused prayer before the revision of Book of Discipline on the topic of human sexuality. We are asked to begin this initiative by joining in a national guided time of prayer on Wednesday, September 20, at 7:00pm in the sanctuary to begin developing the next steps for The Way Forward.

### **Business**

**Building Policy/Liability Insurance:** The Trustees were meeting at the same time with James Asher of GuideOne Insurance which provides MUMC insurance coverage. Chris Nelson and Mr. Asher joined the Ad Council meeting to share information about ways we might be able to improve our coverage to limit liability and also reduce the overall cost. We are planning to move from making an annual payment to a monthly premium for our building insurance, but not our auto insurance. We learned that we need to provide some specific information on all of our bus drivers. We also learned of some changes that we may need to make to our building policy and use agreement. Discussion about these possible changes will continue, but Council members agreed that the information learned during this visit was very helpful. Chris Nelson asked that further questions of the insurance agent should be made through him.

Another reason to make sure our insurance is up to date and our building policy is reviewed for appropriateness is the fact that MUMC is the location where Macon Middle School students would be sent in the event of a school evacuation. Pastor Knapp shared information about what we are required to maintain/provide should this ever occur.

**Treasurer's Report:** Debbie Baker shared her concern about the state of our finances. Due to transfers she has had to make to cover our monthly expenses, the Reserve Fund is almost depleted with a balance of \$4,000. The Council discussed possible causes of this dip in income and these discussions will continue. For the immediate future, should a transfer need to be made to the General Fund to cover expenses, the collections from Fifth Sunday Services will be deposited in the General Fund instead of in the fund for Special Projects. This will be shared with the congregation in an upcoming newsletter. When the Reserve Fund is depleted, the Ministry Fund will be used as a back up to cover expenses if needed. We also discussed different options for a future stewardship service/ministry, including a pledge drive, annual commitment cards (pledge/prayer/service), and offering a direct deposit option for tithing.

The Council also discussed the upcoming budget process. Our budget for the next year needs to be completed by October 30 and presented at Annual Charge Conference on November 12.

**Trustees:** Chris Nelson shared that John Kelly attended a recent auction of restaurant equipment and purchased a stove/griddle combination for use in the kitchen. It requires some cleaning but should be a good replacement for what we have.

**SPRC:** Pastor Knapp shared that we have hired a new nursery attendant, Kaitlyn Jemes and that Judy Wilson is going to continue.

**Pastor's Report:** Pastor Knapp reported that Annual Charge Conference is November 12, from 4:00-6:00pm, in Brookfield and we need representation from Ad Council.

He also asked for prayers and assistance for getting the congregation excited and motivated for the Revival on October 23, 24, and 25, from 6:30-8:00pm on Monday and Tuesday, and 7:00-8:30pm on Wednesday. The services will be led by Dr. Roger Ross who is the Director of the Center of Congregational Excellence – Missouri Annual Conference. Pastor Knapp reported that he is also working on plans for the musical offerings, and additional activities for youth.

Chris Nelson made a motion that the meeting be adjourned, Shari Dye seconded and the motion carried. The meeting closed with prayer at 8:45pm.

Next meeting: Tuesday, October 17, 2017, 6:30pm.

Respectfully submitted,

Ellen Gehringer