

**Administrative Council Minutes - DRAFT**  
**December 14, 2015**

The December 14, 2015 meeting of Administrative Council opened at 6:00pm. In attendance were: Karen Butner, Rhonda Linsley, Jeff Linsley, Deanne Hackman, Pastor Knapp, Pastor Riegerix, Debbie Baker, Chad Smith, Sherwin Dent, Sherry Robertson, Linda Clements, Wayne Hackman, and Ellen Gehringer.

Pastor Knapp opened the meeting by sharing a devotion entitled, "The Difference that made a Difference."

This Administrative Council meeting did not follow the normal format as its focus was a review of the church budget for 2016.

**Treasurer's Report/2016 MUMC Budget:** Debbie Baker led the review of our financial status. We have seen less income in the past year and fortunately, our expenses have been down as well. Some of the decrease in income is a result of our efforts over the past year to separate funds raised by different groups for specific missions from the income that is placed in General Funds. We agreed that we want to continue this separation. Chad Smith made a motion that, when needed, money from the Ministry Fund be used as a stopgap to cover any shortages, with the intention that it will be paid back to that account if/when possible. Rhonda Linsley seconded the motion and it passed. Jeff Linsley made a motion that the Treasurer's Report be approved. Rhonda Linsley seconded the motion and the Treasurer's Report was approved. Finally, Sherwin Dent made a motion to approve the MUMC budget for 2016, Linda Clements seconded the motion and it was accepted.

**SPPRC:** Chad Smith reported on actions taken to staff the Nursery. SPRC have interviewed and will be offering a position to Jennifer Fortna, an individual who will be able to help on Wednesday evenings and possibly some hours on Sunday. The group is still looking and reviewing options and have another possible candidate to pursue who can fill more of the needed times. They will be following up on this candidate in the upcoming week. The goal is still for the Nursery to be staffed Wednesday evening and Sundays. Until that time comes, Judy Wilson has agreed to continue to fill in. Volunteers are still needed.

**Leadership Team 2016:** Pastor Knapp discussed the idea of using the first Ad Council meeting of 2016 (January 19) as a time to bring all of the new MUMC team leaders/chairs and team members together to discuss goals for the future. Karen Butner recommended that we advertise this plan now, and the group discussed the possibility of updating our website to provide clearer information on various teams and responsibilities. Ellen Gehringer suggested that there may be a better way to tag the Leadership list on the website than under the "documents" header.

**Commitments & Ministry Needs:** The Council reviewed past ministry concerns and continued needs to provide some direction for our focus in the future. This list includes:

- Fluctuating worship attendance (low = 117, high = 230)
- Fluctuating LOGOS attendance (5-10 tables) – Rhonda Linsley shared that it had been common in the past for attendance to drop in K-5 Alive closer in the weeks leading up to Christmas.
- It is becoming increasingly more difficult to fill Sunday School teacher slots
- A continued need to help our congregation figure out how/where to serve – a need to provide clear cut opportunities to fulfill membership vows.

- We have instituted new offering counters with the intention that there will be three designated for each service. There is a gap in this number for the first service.
- Congregational Care could use more member assistance.
- Need to establish/develop a Van Team and determine how best to utilize it.
- The Facilities Needs team has met twice and has reviewed the list of facility needs derived from previous focus group discussions. Work will continue with this Ad Hoc committee to determine what action should be taken. Sherwin Dent voiced a recommendation that the MUMC congregation needs to be educated on the facility needs and the plan that is adopted prior to moving forward.

**Business Meeting:**

Minutes from the October 2016 meeting were reviewed. Debbie Baker made a motion to approve the minutes as written. Rhonda Linsley seconded the motion and they were approved.

**Serving:** Sherry Robertson reported that the Ray of Hope supply collection is continuing through December 20. The next Serving Saturday will be held January 30. A community craft show is being planned for March 12. The Spring Rummage Sale will be held April 15-16.

**Children's Ministry:** Rhonda Linsley reported that she is reviewing curriculum for the future.

**Youth Ministry:** Pastor Riegerix reported that there were two new participants in Youth Group activities.

Staff members were asked to leave the meeting at this time. Chad Smith made a motion of SPRCC's suggestion that paid staff be awarded a year-end bonus of \$100 each. Sherwin Dent seconded the motion and it passed.

Karen Butner made a motion to adjourn. Chad Smith seconded the motion and the meeting adjourned at 8:10pm.

Respectfully submitted,

Ellen Gehringer

**Minutes:** Draft minutes of the September meeting were reviewed. Chad Smith made a motion to accept the minutes. Debbie Baker seconded the motion and the minutes were approved.

Once all items were reviewed, Debbie Baker will put all our recommendations together in a draft format for final review and approval at the next meeting.

Respectfully submitted,

Ellen Gehringer